



12655 SW Center St., Suite 330, Beaverton, OR, 97005 * (503) 747-3702

Mission Statement: To build and promote the sport of competitive swimming for the benefit of all swimmers to achieve their maximum potential.

DRAFT
OSI Board Meeting

Wednesday, February 1st, 2017, 7:00pm OSI Office

In attendance: Jody Braden, George Sampson, Marilyn Loitz, Christopher Pfaffenroth, Brad Robbins, Angie Lindsay, Nathan Templeman, Shelly Rawding, Debbie Laderoute, Joe Dahl, David Galbraith, Jeff Gudman, Ruth Stocks, Emily Melina, and Sophia Stone-Holmbeck.

Called meeting to order: 7:10pm.

November 2016 meeting minutes

January 2017 meeting minutes

Brief introduction of members.

Treasurer's Report - David Galbraith

Discuss the proposed addition of item "L" to the Treasurer role description section of the OSI Bylaws. Proposal was given at last month's meeting in order to stay in line with our Bylaws and direction from USA Swimming. L - Subject to the approval of the Board of Directors, shall appoint an independent third party individual(s) or financial services organization to complete regular periodic reconciliation of OSI financial accounts and shall cause the resulting reconciliation reports to be delivered to the Board of Directors.

Question "regular periodic reconciliation" sounds vague. Answer: this is left vague for a reason so that if future boards prefer quarterly, monthly, yearly, etc, it can be done. "at the direction of the Board of Directors" will be added after the "regular periodic reconciliation".

Since the meeting falls on the 1st, there was no way the reports would be completed by the time of the meeting. It would be nice to see a balance sheet.

Develop a budget for All-Stars and can keep a template to use on future meets. Template also for coaching staff compensation, tax forms completed, etc so that everything is completed before they leave. Senior Training camps will be more of a follow up process since these are more last minute events.

What are the compensation amounts for the All-Stars coaches? This is set through OSCA and OSCA pays for the coaching staff. George will contact Jill Black and Rick Guenther to check. If this is true, then OSCA should be collecting the tax forms and paying coaches directly.

Set up teams on TeamUnify. CAT was the first. Fees for using the credit cards are higher than most. The ACH transactions are much better financially and only occur on the 1st. Recommending that we not allow the credit

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Motion to accept adding the paperwork and process online teams to add registrations through ACH or check transactions and not having credit card payments available. M/S/P

Administrative Chair - Rick Guenther

Senior Chair Report - Shelly Rawding

I am happy to report that the Olympic Training Center accepted our request to bring a group of 24 athletes for a camp. We will be hosting our Sr Training Camp April 20-23 in Colorado Springs. As in past years, we will take 12 girls and 12 boys chosen from applications that are due March 19th at the end of Sectionals. Minimum requirement to apply is one Sectional time. Emily Melina will be head coach. Applicants this year must turn in our application and also a USA Swimming Code of Conduct form to apply to the camp. These forms are due to the OTC no later than March 23rd, so we are having everyone fill them out when they apply in order to be able to meet this deadline.

Forms are on the website. Plane and bus reservations have been made. Emily is working on what optional presentations we would like for the athletes. (2 are mandatory – Supplements and Prohibited Substances by USADA and Safe Sport by USA Swimming). Looks like we are in good shape for the camp.

I was wondering if it would be possible for us to put a little 'ad' in the Senior Champs heat sheet talking about the Senior Camp? Maybe a quarter page or less, just notifying families of when it is and how to apply.

I also thought if we could put an 'ad' in the 11-14 heat sheet on how the Zone team was being chosen this year that might be a great way to spread the news and let everyone know about the big change being made this year in that selection process.

Age Group Chair Report - Siouxha Tokman - no report

Coaches Chair - George Sampson - no report

Athlete's Representatives Report - Angie Lindsay, Lindsey Soule' - no report

Time Standards - Alex Nikitin - no report

Technical Planning Report - Ruth Stocks

Working on Summer Championship meet information. Will have 10&Under meet information ready for review from Referee and Meet Director sometime within the month, with 11&Over meet information to follow.

Need to consider changes to the SC Sr. Region XII meet information for next year. May runs. meeting about time standards being move to 15&Over standards for next year during the meet. Will discuss with coaches at this year's Senior Regionals. If there is support for this, I will write up something to be voted on during the HOD in the fall.

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Scheduling Chair Report - Murilo Martins - no report

Website & Records Report - Greg Bostrom - no report

Safety Chair - Russ Scovel - no report

Camp Coordinator Report - George Sampson - no report

Official's Chair Report - Julie Carpenter

Official's Committee started a new recognition program. "Official of the Month". Each AC chooses someone in their area for their assigned month and writes a small description. In November - all names of selected officials will be put in a drawing for a prize at the Award's ceremony. This is posted on the Official's page of the website.

January - Hugh Genualdi

February - Mike Shaw

We are preparing for Winter Championship meets:

10&Under: Meet Referee Dave Twenge, Assistant Referee Kristen Clark

11-14: Meet Referee Dan Gipe

Senior/Region Championships: Meet Referee Tom Holt, Assistant Referee Reed Sloss

Assistant Referees will be the Meet Referee for 2018 for the same meet. I am working on setting up the evaluators for both the 11-14 and Senior Championships.

HS State Meets: 6A Joel Scroggy, 5A Joe Dahl, 4321A Julia Murphy

Official's Task Force proposal - Updated based on feed back from 2016 HOD - assume will be saved for 2017 HOD

Minimum number of officials per entered athletes:

0-5 Athletes entered - **no requirements**

6-20 Athletes entered (per session) - 1 certified official

21 or more Athletes entered (per session) - 2 certified officials

Teams entering must agree to provide officials based on entries. Officials can be named the week prior to the meet. Host team is exempt from requirement.

There is a two year exemption for new teams and Summer League Teams.

Penalty - Teams that enter and do not meet these requirements will not score or receive awards.

Diversity & Inclusion & Disability Chair - Emily Melina

Registration Report - Debbie Laderoute - no report

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Sanctions Chair - Reed Sloss - no report

Safe Sport Report - Joe Dahl - no report

National Times Verification Chair Report - Jacki Allender - no report

All Stars/Zones Report - Debbie Laderoute

Budget (actual vs budgeted) and a suggested 2018 budget was given. Despite uncooperative weather in both Portland and San Francisco the 2017 All Star trip was a huge success! Thanks to an amazing team of coaches we have had positive feed back from both athletes and parents about the trip. The kids had fun and it was a great learning experience. Coach Jody and I are looking forward to the same results for zones in August.

Old Business

House of Delegates location

There are two football games in Albany that weekend. We are looking at blocking off rooms, but need rooms with 60 days advance notice. Newport is looking at putting in a meet bid

Swim Suit legalization

Restrictions/Bans for tech suits for 10&Unders. USA Swimming has no stance other than LSC's should have a policy. Southern California LSC has done lots of work, quickly, on the tech suits. Emily has gone through Southern California's policy and streamlined it to work for our LSC with broader terminology. 10&Unders do not physically need the tech suits and parents do not need to be encouraged to purchase an expensive suit. Emily will send it out to the Board and discuss with coaches to get it ready for House of Delegates.

Conflict of Interest Forms

New Business

2017 Phillips 66 Outstanding Service Award:

Western Zone Spring Workshop: In early February each LSC will be receiving information about the upcoming Spring Workshops from USA Swimming. Here's information for your advance planning: April 28th-29th, 2017 in Scottsdale, AZ. Each LSC should send six representatives: General Chair, Safe Sport Chair, Officials' Evaluator/Mentor (N3 or higher), Registration Chair, Times Officer, LSC Athlete Rep. USA Swimming will provide hotel rooms and meals/per diem. LSC will cover all transportation costs, including airport shuttles and hotel parking. LSCs can send additional representatives based on availability after the close of the registration date. LSCs will have to pay a fee in advance to cover hotel, meals, and per diem for additional delegates. In the past it has only been General Chair and Safe Sport. We will figure out the cost for travel and send that information to the board. Two other workshops have been added that costs will have to be examined for.

2018 Meet Bids: Nothing new to add.

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Club Leadership Business Management - Albany. Hotel is under renovations during the CLBM. The high school has been reserved for it.

Open Water, Jr/Sr National travel reimbursement: These are not under our travel reimbursement policy yet. Tabled until Christopher has a chance to look at it. Motion for any team that has had Junior National/National swimmers not being able to make three meets due to weather still receive reimbursement. M/S/P

Office support: Would like support to send Debbie to another LSC to do more job training since the last few weeks have been tough. Several LSCs have reached out to offer help. Motion for up to \$1,500 for additional training for Debbie to visit whichever LSC she will benefit from visiting. M/S/P

Announcements/Schedule

OSI Board Meeting - April 5th, 2017 - 7pm

OSI Board Meeting - May 3th, 2017 @ Albany - 7pm

OSI Board Meeting - June 7th, 2017 @ OSI Offices - 7pm

OSI Conference Call - July 5th, 2017 @ 7:30pm

OSI Board Meeting - September 6th, 2017 @ OSI Offices - 7pm

USA Swimming Convention - September 10th-17th - Dallas, TX

OSI Board Meeting - November 1st, 2017 @ OSI Offices - 7pm

Meeting Adjourned at 8:26 pm.

Submitted by:

Sophia Stone-Holmbeck
OSI Secretary

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